



125 Edgewood Road York, PA 17402  
(717)755-4952

## **Director of Youth and Family Ministries**

### **Job Description and Mission Statement**

The Director of Youth and Family Ministries is a full-time, salaried position that is an employed member of the pastoral staff at Yorkshire Church. The Director of Youth and Family Ministries may hold credentials as a member of the clergy, in good standing with the Susquehanna Conference of the UMC, another Annual Conference of the United Methodist Church, another denomination, or Church within the Body of Christ whose doctrine, theology and practice is compatible with that of the United Methodist Church. The Director of Youth and Family Ministries can be a seminary graduate or student with a 'call' and gifts for pastoral ministry. The Director of Youth and Family Ministries works under the aegis of the Lead Pastor, and is accountable to the Staff-Parish Relations Committee of Yorkshire Church and its Charge/Church Conference.

### **Our Vision and Mission for Our Associate Pastor**

The vision and mission for the Director of Youth and Family Ministries is energize a vibrant ministry for Yorkshire Church's children, youth and families in their faith journey.

### **Qualifications**

Our Director of Youth and Family Ministries shall:

1. Be a mature Christian who is committed to Jesus Christ as Lord of his/her life, who is personally growing in his/her faith, whose life and that of his/her family reflects Christ, and whose daily living reveals the "fruit" of this relationship with Jesus Christ.
2. Hold or be pursuing appropriate, professional credentials pursuant to this position from the Susquehanna Conference of the United Methodist Church (or another Annual Conference), another Christian denomination or Church, or other educational institutions.
3. Have experience in providing compassionate and caring ministry to people of all ages.
4. Be able to visit with and perform ministries of the WORD, Sacrament, order, witness and prayer, as required or needed; and provide appropriate and confidential help and guidance to persons and families in need.
5. Be committed to growing and maturing in his/her life and ministry creatively, spiritually, academically, personally, and professionally.
6. Be committed to a team approach to ministry and be willing to work cooperatively with other members of the Yorkshire Church staff and the congregation.
7. Be fresh and innovative in performing his/her work and ministry as well as other tasks that might be assigned to or associated with the work of a pastor within the congregation.

## Duties

Our Director of Youth and Family Ministries shall:

1. Primarily serve in partnership with the Lead Pastor to people who are members and friends of the community of faith gathered at Yorkshire Church and its community.
2. Be responsible for leading our congregation's ministry with students from grades 6 through 12 (i.e.: serving as or in the role of Youth Pastor).
3. Be responsible for leading or providing oversight and direction to our congregation's ministry with children and their families from kindergarten through grade 5.
4. Support and resource the church's Family Life Groups/small group ministry.
5. Be able to recruit, equip, train and deploy others to do the work of compassionate and caring ministry for our youth, children and families.
6. Be willing to creatively develop and provide ministries that serve as an outreach to others for Christ and the Church.
7. Be responsible for ensuring all volunteers related to all church youth programs, with the exception of the Joyful Noise Pre-School, comply with the Safe Sanctuary guidelines and any required church conference, state and federal clearances.
8. Attend and help facilitate education committee meetings with a focus on the curriculum of grades K-12.
9. Be a willing substitute for Sunday School classrooms if a substitute is required.
10. Foster congregational involvement with the youth and children's family ministry.
11. Be willing to creatively develop and promote the ministry to the congregation and families of Yorkshire Church.
12. Provide resources to help support the families and caregivers of children in grades K-12.
13. Observe, evaluate, and affirm leaders as well as teachers to help them understand their strengths and to encourage them in areas where improvement is possible.
14. Supervise the Nursery care servant-volunteers that support our Sunday schedule of services and classes in addition to other worship services in the Christian Year.
15. Perform any other related duties as requested by the Lead Pastor.

## Responsibilities

Our Director of Youth and Family Ministries shall:

1. Maintain necessary office hours in order to be available to members of the congregation.
2. Work within the guidelines and policies contained in the Personnel Policy for Yorkshire Church's employees.
3. Attend meetings and gatherings of the staff, Leadership Team/Church Conference, and other administrative/organizational gatherings and meetings as needed.
4. Be available for ministry beyond Yorkshire Church to that of the York District, the Annual Conference, and other ecumenical gatherings as requested or needed.

The Mission Statement and Job Description:

### Director of Youth and Family Ministries

Approved by Church Council/SPRC

Yorkshire Church  
Date, 2022

Candidate's Statement-

I have read the Mission Statement and Job Description for the Director of Youth and Family Ministries at Yorkshire Church, and I am in agreement with it.

Candidate's Signature \_\_\_\_\_ Date \_\_\_\_\_